

# Positions Vacant

Applications are invited from candidates, possessing the required qualification /experience and fulfilling the conditions laid down below, to fill following regular posts in the Trade Development Authority of Pakistan, Headquarters, Regional and Sub-Regional Offices: -

S#	Name of Post	Age Limit	No. of Posts	Educational/ Qualification/Experience	Domicile/ Place of Posting
01	<b>Staff Car Driver</b> (TPS-09) (Rs.7,900-300-13,900)	<b>25 Years</b>	<b>09</b>	a) Preferably Matriculation b) Having valid Driving License c) 3 years Driving Experience	<b>Local Domicile</b> 08 Posts at Karachi Office 01 Post at Lahore Office
02	<b>Dispatch Rider / Record Sorter</b> (TPS-09) (Rs.7,900-300-13,900)	<b>25 Years</b>	<b>02</b>	a) Matriculation b) Valid Driving License	<b>Local Domicile</b> 01 Post at Karachi Office 01 Post at Islamabad Office
03	<b>Generator Operator</b> (TPS-09) (Rs.7,900-300-13,900)	<b>25 Years</b>	<b>01</b>	a) Matriculation b) Having 3 years' Experience of operating and Maintenance of Generators	<b>Local Domicile</b> 01 Post at Karachi Office
04	<b>Mechanic</b> (TPS-09) (Rs. 7,900-300-13,900)	<b>25 Years</b>	<b>01</b>	a) Matriculation b) Having Trade Certificate of Motor Mechanic	<b>Local Domicile</b> 01 Post at Karachi Office
05	<b>Naib Qasid</b> (TPS-09) (Rs. 7,900-300-13,900)	<b>25 Years</b>	<b>48</b>	a) Preferably Matriculation	<b>Local Domicile</b> 42 Posts at Karachi Office 03 Posts at Peshawar Office 02 Posts at Lahore Office 01 Post at Gujranwala Office
06	<b>Chowkidar</b> (TPS-09) (Rs. 7,900-300-13,900)	<b>25 Years</b>	<b>16</b>	a) Preferably Matriculation	<b>Local Domicile</b> 14 Posts at Karachi Office 01 Post at Lahore Office 01 Post at Gujranwala Office
07	<b>Mali</b> (TPS-09) (Rs. 7,900-300-13,900)	<b>25 Years</b>	<b>02</b>	a) Preferably Matriculation	<b>Local Domicile</b> 01 Post at Karachi Office 01 Post at Peshawar Office
08	<b>Farash</b> (TPS-09) (Rs. 7,900-300-13,900)	<b>25 Years</b>	<b>02</b>	a) Preferably Matriculation	<b>Local Domicile</b> 01 Post at Peshawar Office 01 Post at Gujranwala Office

## How to Apply?

- All recruitment shall be made in accordance with Establishment Division's recruitment policy vide O.M. No. F.53/1/2008-SP dated 22-10-2014 and 16-01-2015.
- Five (05) years general age relaxation will be admissible as per prescribed rules of Government of Pakistan.
- Women quota, minorities quota and disabled quota will be observed.
- Application will be acceptable only on prescribed application form to be downloaded from website of the Trade Development Authority of Pakistan ([www.tdap.gov.pk](http://www.tdap.gov.pk))
- Candidates must indicate the post applied for on right side of the envelope.
- Copies of testimonials are not required to be attached. The original documents will be examined at the time of interview.
- Candidates already in Government service may apply through proper channel.
- Only the eligible and short-listed candidates will be called for interview.
- No TA/DA will be admissible for appearing in the interview.
- The applications on prescribed form should reach the undersigned by **22nd December, 2017**.
- Incomplete applications and those received after due date will not be entertained.
- TDAP reserves right to cancel one or all posts at any stage, without giving any justification.
- The candidates, who have applied earlier, must apply afresh under this advertisement.

**Muhammad Imran Ashraf**

Deputy Director (Estt-II)

Tel: 021-99207215 / 99202714



**Trade Development Authority of Pakistan**

Block-A, 3rd Floor, Finance & Trade Centre, Shahrah-e-Faisal, Karachi-75350 Pakistan

PABX: 021-99206487-90 UAN: 021-111-444-111 FAX: 021-99206497 Email: [m.imran@tdap.gov.pk](mailto:m.imran@tdap.gov.pk)

