Annex II

APPLICATION FOR PARTICIPATION IN FAIR / EXHIBITION

Note: Please see terms and conditions on last page

1. Name of the Fair

2. (a) Name of the Firm

2. (b) Trade Association

3. Address

Phone Fax E-mail

4. (a) Type of Business (Please tick one) Manufacture cum Exporter ☐ Commercial Exporter ☐ Status (whether Proprietary /Partnership/Limited ☐

4. (b) NIC Nos of all Directors/Partners of the Company / Firm (please use extra pages if required)

			-			-								
			-			-								
			-			-								
			-			-								
			-			-								

5. Annual Production Capacity (Please use extra pages if required)

Items	Capacity

5 (b) No of Employees

5 (c) Value of Machinery / Productive Assets (mil Rs.)

6. Total Certified Export for last three years (Attach Certificate issued by the Bank)

Items as Above	2014-2015	2015-2016	2016-2017
Value (US Mil $)			

7. Export to Country of Exhibition for last 03 years (Value in US $)

Items	2014-2015	2015-2016	2016-2017

8. Fairs Attended
(a) Total in 2014-2015

Name of Fair	Month & Year

(b) Previous Participation(s) in this Fair

Month & Year

9. Items to be displayed

Item	Quantity	Item	Quantity

10. Category of Exporter
(Kindly tick the relevant box)

i.	Established exporter having more than 99 employees and Rs.40 million productive assets	ii.	Small and Medium Exporter having less than 99 employees and less than 40 million productive assets	iii.	New Exporter (enclose documentary evidence)	iv.	Women entrepreneur (enclose documentary evidence)

(Selection on the basis 10 – ii, iii and iv is subject to physical verification and product preview.)

11. Name of Representative

Position

Passport No.

Validity (dd/mm/yyyy)

12. Participation Fee Amount (Rs)

Draft / PO No.

13. Any Other Information / Requests / Suggestions

Certificate that the above information is true to the best of our knowledge and belief. We do undertake to abide by the rules, procedures and to accept TDAP's decision in all matters concerning participation in the Fair / Exhibition.

SIGNATURE OF CHIEF EXECUTIVE / MANAGING PARTNER / PROPRIETOR

NAME WITH DESIGNATION

Date (dd/mm/yyyy)

Company Seal

14. Required Documents:-

i. Participation fee in shape of Pay Order / Demand Draft in favour of Accounts Officer, TDAP Karachi
ii. Company brochure / Product Catalog / Company Profile / visiting card
iii. Export Performance for last three years duly verified by bank for regular exporters.
iv. Bank statements for the last three years in case of new comers/SMEs/Women Entrepreneur
v. Copy of Membership Certificate of Recognized Trade body
vi. Photocopies of Passport(s) of the person(s) representing the company
vii. Copy of NTN certificate
viii. ISO Certification, if acquired.

15. Terms and Conditions

i. Applications after due date and without valid Pay Order / Bank Draft will not be entertained.
ii. *Non-submission of required documents noted against S.Nos 14 (i – viii) above shall render the applicant ineligible*
iii. The form should be properly filled in and verified
iv. Wrong and incomplete information may lead to disqualification
v. Visa recommendation letters will be issued only to Director/CEOs of the companies.
vi. Once an applicant's selection is confirmed, the participation fee shall not be refunded.
vii. Participants should provide top quality products in appropriate packing. Weight will be decided by the TDAP as per policy.
viii. For more details, Guidelines for Participation in International Trade Fair may please be perused on TDAP's website (www.tdap.gov.pk).