



دولة الكويت

State of Kuwait



وزارة الكهرباء والماء

Ministry of Electricity & Water

تأهيل شركات متخصصة

لأعمال مناقصة صيانة القواطع الكهربائية وملحقاتها

في محطة الزور الجنوبية لتوليد القوى الكهربائية و تقطير المياه

2016/2015

PRE-QUALIFICATION FOR

MAINTENANCE OF SWITCHGEAR & AUXILIARY

TENDER AT AZ-ZOUR SOUTH POWER STATION AND

WATER DISTILLATION PLANT

2015/2016

Signed :

Stamp:

For and behalf of :

Date :



MINISTRY OF ELECTRICITY & WATER  
PRE-QUALIFICATION FOR MAINTENANCE OF SWITCHGEAR & AUXILIARY TENDER  
AT AZ-ZOUR SOUTH POWER STATION & WATER DISTILLATION PLANT 2015/2016

**PRE-QUALIFICATION**

**Table of Contents**

|   |    |
|---|----|
| 1- Introduction   | 2  |
| 2- Pre-qualification Submission Documentation                                 | 2  |
| 3- Kuwait Representation  | 2  |
| 4- Joint Venture or Consortia.  | 3  |
| 5- Financial  | 3  |
| 6- Corporate Requirements   | 3  |
| 7- Key Personnel  | 4  |
| 8- Pending or current litigation  | 6  |
| 9- Attachments  | 6  |
| Attachment 1- Participant Organization  | 6  |
| Attachment 2- Applicants Past Experience                                      | 9  |
| Attachment 3- Company Profile   | 11 |
| Attachment 4- Company Resources   | 11 |
| Attachment 5- Safety Policy Statement   | 11 |
| Attachment 6- Draft Quality Assurance Manual                                  | 11 |
| Attachment 7- Details of Permanent Staff                                      | 12 |
| Attachment 7.1- Tools and Equipment (electrical)                              | 12 |
| Attachment 8- Insurance   | 12 |
| Attachment 9- Client (End User) Certificate                                   | 13 |
| Attachment 10- The Document to be furnished by Participant                    | 15 |
| Attachment 11- Electrical switchgear, Auxiliary & Transformers Questionnaires | 17 |

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PRE-QUALIFICATION FOR MAINTENANCE OF SWITCHGEAR & AUXILIARY TENDER  
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**PRE-QUALIFICATION**

**1- Introduction**

The pre-qualification requirements apply to all " Maintenance Contractors " of electrical MV/LV sub-stations for Az-Zour south power station & water distillation plant.

For the following power station and water distillation plant:-

| Sl. No. | Stations                    | Abbreviation |
|---------|-----------------------------|--------------|
| 1       | Az-Zour South Power Station | ZSPS         |

All Prospective applicants, for Sub-stations Maintenance Contracts must be applying for pre-qualification. In the case of any current holder, the MEW assessment of performance on that contract may take precedence over a previous pre-qualification on submission. Rectification of an unsatisfactory performance, where necessary may be made a condition of re-qualification.

Applicants must comply with the requirements stated below. The MEW reserves the right to audit any or all claims made in this submission. Failure to comply with any pre-qualification submission or requirements will result in disqualification from the tender. Failure to comply with submission or requirements detected after the contract is awarded will result in contract penalties and / or cancellation of the contract and disqualification.

Addition MEW reserves the right to full redress under laws of Kuwait.

Application shall declare their intention to participate in Sub-stations Maintenance Contract "On Attachment 1 (Part 1.1).

**1.1 The Switchgear maintenance scope shall include maintenance of the following:-**

- 1.1.1 Medium Voltage (M.V.) switchgear 11KV & Low Voltage (L.V.) switchgear 415V.
- 1.1.2 Maintenance of Transformer rating 132KV/11KV with capacity not less than 30MVA & 11KV/415V with capacity not less than 2MVA.
- 1.1.3 Maintenance of DC switchgear.
- 1.1.4 Maintenance of protection system.

**1.2 The Switchgear Auxiliary maintenance scope shall include maintenance of the following:-**

- 1.2.1 Maintenance of inverters and safe AC 240Volt switchgear.
- 1.2.2 Maintenance of battery charger and battery with related battery charger and batteries (Alkaline and Lead acid) within capacity more than 1200 Ah).
- 1.3.2 Maintenance of uninterrupted power supply system (UPS DC & AC)

**2- Pre-qualification Submission Documentation**

Three CD copies of the Pre-qualification submission document shall be submitted with each page of each copy stamped and signed by the applicant.

These documents shall be presented only in A4 format and in hard back loose leaf 3-4 ring binders, with an appropriate index and section dividers. ( Note: Attachment front sheets from this document, shall be deemed to be subsection dividers. All relative information is to be inserted behind this subsection divider ). The company name of the tender shall be displayed on the outside of these binders in Arabic and English.

**3- Kuwait Representation**

All applicants must be a Kuwaiti Company or have a Kuwaiti partner or agent registered with the Kuwait Ministry of Commerce and Industry and the Kuwait Chamber of Commerce. Details shall be declared on / with Attachment 1 ( Part 1.2 ).

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In the case of non Kuwait companies, a certified copy of the agreement between the company and the Kuwait partner or agent, signed by both parties, must be submitted.

**4- Joint Ventures or Consortia.**

If the applicant is a joint venture or consortia, this be declared **on Attachment 1 (part 1.3)**. The following shall be submitted.

- (1) A certified copy of the agreement governing the joint venture or consortium, signed by both parties.
- (2) Separate copies of any appropriate Attachments, are required for each venture partner.

**5- Financial**

All applicants shall be complete **the financial profile on Attachment 1 ( part 1.4 )** including details of **company bank ( part 1.5 )**. The following shall also be submitted

- (1) Financial statement for the last three years, validated and sealed by a competent authority, Certified auditor by Kuwait Ministry of Commerce and Industry or by international firm certified by Kuwait embassy and Ministry of foreign affairs.
- (2) Company paid capital should be not less than one million Kuwaiti Dinars (1,000,000/ KD).
- (3) Total equity should be not less than two million Kuwaiti Dinars (2,000,000/ KD).

**6- Corporate Requirements**

**6.1** The applicant must have the corporate experience and organization, technical, managerial and quality control expertise to control, performs, quality control and document the work. The applicant Preferably have valid certificate for Quality Management System ISO 9001:2008 (or latest Equivalent ). These abilities must, in the opinion of MEW, be appropriate to the work involved and to the value of the installation to be maintained. A detailed statement confirming **the successful completion of similar contracts** by the applicant, in the role of 'Main' contractor, including a list of plant / Equipment maintained, shall be given **on Attachment 2**.

6.1.1. Experience claims will only be credited if the plant owner's name, full contact address, telephone and fax numbers are given.

6.1.2. Contract value, size of labour force supplied by the applicant and sufficient detail of scope of work carried out by the applicant to assess his participation shall be provided.

**6.2 Company Profile**, indicating company history, organization, in Kuwait and elsewhere, shall be given **on Attachment 3**.

It should be noted that, MEW reserves the right to require and audit proof of capability. If this is found not acceptable by MEW, the applicant will be required to provide

**6.3 Company Resources**, indicating the resource in each required discipline and including information on and description of facilities available 'in House' in Kuwait i.e. man power ( key personnel ), workshop facilities shall be given **on Attachment 4**.

If the applicant is not Kuwait based, sufficiently detailed proposals for equipment mobilization and provision of the necessary workshop facilities in Kuwait shall be given in sufficient detail to enable their effectiveness to be assessed.

Statements form owners confirming recent completion of two contracts, similar to those applied for, in the role of main contractor, are required.

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**6.4 Applicant's Safety Policy** statement shall be given on **Attachment 5**.

This will include the measures to be taken to ensure the safety of both the applicants personnel and any other personnel working on or visiting the station.

**Note :** A copy of company safety rules is to be provided.

**6.5 Applicant's quality assurance manual**

This for the 'Applicant' to be submit his Corporate Quality Assurance Manual, which will include testing, inspection, monitoring and recording procedures. The applicant must have valid certificate for Quality Management System Standards, ISO 9001:2008 (or latest) and shall be given on **Attachment 6**.

**6.6 For the proposed Switchgear & Auxiliaries Contractor**

The following is required. A total inventory of all relevant **Tools & equipment** currently available ' in House' relative to Installation & Maintenance of Electrical Equipment, shall be given on **Attachment 7.1** Proof of ownership shall be provided on demand by MEW.

**\*6.7 Applicant's Insurance** and liability, including employers liability; and a copy of work insurance policy for previous works or contracts to be attached on **Attachment 8**.

**6.8 Electrical Switchgear, Auxiliaries & Transformer Questionnaire**

The Applicant shall complete in full, the Electrical Equipment Questionnaire in **Attachment 11**.

**7 – Key Personnel**

**7.1 – Site Engineer**

Electrical engineering Graduate, approved from ministry of higher education with a minimum of 15 years MV/LV substation & auxiliaries maintenance experience gained on modern power plant with a minimum unit size of 120MW. 5 years must have been in supervisory positions and a minimum of 2 years as a site engineer. He must hold senior management rank and authority within the applicant's organization.

**7.2. – Maintenance Engineer**

Electrical Engineering Graduate, and approved from ministry of higher education, with a minimum of 12 years in MV/LV and substation & Auxiliaries maintenance experience gained on modern plant with a minimum unit size of 120MW.with experience in maintenance of MV/LV Switchgear and transformers . Have the ability to work as lead engineer to guide all technicians .he shall be able to take independent decisions and arrange technical reports and document maintenance works.

**7.3 – Protection Engineer**

Graduate electrical engineer with 10 years experience in testing and calibration of protection relays for generator, transmission lines, bus bar protection, cable feeders, transformers and large capacity motors in large power station or similar installation. Shall be well versed with various types of protection relays, electromechanical, solid state, micro – processor based and numerical relays.

**7.4 – Quality Assurance Engineer**

Electrical Engineering Graduate, approved from ministry of higher education, with a minimum of 8 years power plant experience . 3 years must have been in supervisory positions and a minimum of 3 with responsibility for quality assurance and maintenance record systems. Certified training and expert practitioner standard in ISO 9001:2008 or (latest certificate) and QA/QC. He shall be of management rank within the company and have sufficient personal quality and strength of character to fulfill the role effectively.

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**7.5 – Supervisory Personnel**

Maintenance Supervisors are required for the following works :-

- A - M.V Switchgear maintenance (11KV).
- B - L.V Switchgear maintenance (415V).
- C - Battery System maintenance.
- D – Battery charger, Inverter and UPS

For M.V & L.V Switchgear maintenance each must be electrical diploma holder, 3 years after higher secondary school with not less then 15 years experience in maintenance of. switchgear and substations in power plant , last 5 years being in supervisory position. He shall be able to read and understand electrical diagrams and shall have experience in trouble shooting control circuits, able to write in English and literate in interface languages with workforce.

**7.6 – Technicians**

Electrical Diploma Holder (2/3 years) after higher secondary school with not less than 8 years experience in maintenance of substation in a Power Station. He shall be able to read and understand electrical diagrams and shall be able to trouble shoot control circuits independently, fully literate in English.

**7.7 – Safety Officer**

- I - Formal certified training in industrial safety and first aid.
- II - Minimum of 2 years experience in site work.
- III - Electrical diploma holder 3 years after secondary school with not less than 5 years experience in maintenance of switchgear and auxiliaries in a power station or similar installation such as oil sector with same maintenance scope of work. He must be fluent in written and spoken English.

**Note:** This position must have sufficient status within the company organization, to enable the post holder to carry out his duties effectively.

**7.8 - Details of permanent staff**

As a minimum the applicant must demonstrate that the numbers stated in the table 1 below, of the key staff defined in clause 7, have been employed by him for the past 2 years, Under his residence for the last maintenance contract.

Details of **Permanent staff** shall be inserted in **attachment 7**, and C.Vs provided as follows:

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**Table 1**

| Sr. No. | Category             | Numbers | Required submission                   |
|---------|----------------------|---------|---------------------------------------|
| 1       | Site Engineer        | 1 No.   | Name, No. , C.V& supporting documents |
| 2       | Maintenance Engineer | 2 Nos.  | Name, No. , C.V& supporting documents |
| 3       | Protection Engineer  | 1 No.   | Name, No. , C.V& supporting documents |
| 4       | Quality Engineer     | 1 No.   | Name, No. , C.V& supporting documents |
| 5       | Supervisor           | 4 Nos.  | Name, No. , C.V& supporting documents |
| 6       | Technician           | 12 Nos. | Name, No. , C.V& supporting documents |
| 7       | Safety Officer       | 1 No.   | Name, No. , C.V& supporting documents |

These numbers are given as a guide only and the actual numbers will need to be proportional to the number of contracts it is the intention to bid for.

**One copy of Attachment 4 shall be submitted per contract applied for.**

**8. Pending or current litigation**

It is a requirement of this prequalification process that all companies identified in a prequalification submission disclose any history of litigation or arbitration resulting from contracts executed in the last five years, or currently under execution. In addition, any litigation in respect of non-compliance with environmental requirements is particularly relevant. Failure to disclose such information may result in elimination from the prequalification and/or the tendering process.

**9- Attachments**

**Attachment 1 — Participant Organization**

**1.1 - Participant**

|   |  |
|---|--|
| Name of Participant                                       |  |
| Registered office address                                 |  |
| Telephone numbers   |  |
| Facsimile numbers   |  |
| Office for communications                                 |  |
| Address of Work shop facilities (if different from above) |  |
| Telephone number of workshop                              |  |
| E-Mail Address  |  |

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**PRE-QUALIFICATION FOR MAINTENANCE OF SWITCHGEAR & AUXILIARY TENDER**  
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**1.2 - Kuwaiti Representation**

|                                  |  |
|----------------------------------|--|
| Name of Kuwaiti Partner or Agent |  |
| Registered office address        |  |
| Telephone numbers                |  |
| Facsimile numbers                |  |
| Office for communications        |  |
| E-Mail Address                   |  |

**1.3 - Joint Ventures & Consortium:**

(To be completed only if organization offered for pre-qualification is a joint venture or consortium)

|                |                          |  |
|----------------|--------------------------|--|
| 1.3.1          | Name                     |  |
|                | Nature of Business       |  |
|                | Business address         |  |
|                | Telephone numbers        |  |
|                | Facsimile numbers        |  |
|                | Office of communications |  |
| 1.3.2          | Name                     |  |
|                | Nature of Business       |  |
|                | Business address         |  |
|                | Telephone numbers        |  |
|                | Facsimile numbers        |  |
|                | Office of communications |  |
| E-Mail Address |                          |  |

Signed :

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**1.4 - Financial Statement:**

|                               |                         |                         |
|-------------------------------|-------------------------|-------------------------|
| Company Name                  |                         |                         |
| Registered Capital of Company | Description:            | Value: (Kuwaiti Dinars) |
|                               | Paid up Capital         |                         |
|                               | Reserves                |                         |
|                               | Other Assets            |                         |
|                               | Maximum Bank Guarantees |                         |
| E-Mail Address                |                         |                         |

**1.5 - Company Bank:**

|                   |  |
|-------------------|--|
| Name              |  |
| Business address  |  |
| Telephone numbers |  |
| Facsimile numbers |  |
| E-Mail Address    |  |

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**Attachment 2 – Applicants Past Experience**

Previous experience as main Applicant in the maintenance works executed in power stations of similar type and capacity or greater than that specified in this invitation.

| Sl. No. | Name of Similar Project and Location | Description of work | Unit Capacity | Full name and address of Client Fax, Tel, etc. | Contract Period | Commencement date of the Project | Completion Date of the Project | State Reason(s) of Delay (if any) | Contract value of the Project | Carried out alone or in Partnership (if in partnership state % of share & Name of Partner). |
|---------|--------------------------------------|---------------------|---------------|--|-----------------|----------------------------------|--------------------------------|-----------------------------------|-------------------------------|---|
| 1       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 2       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 3       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 4       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 5       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 6       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 7       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 8       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |
| 9       |                                      |                     |               |  |                 |                                  |                                |                                   |                               |   |



Signed :

Stamp:

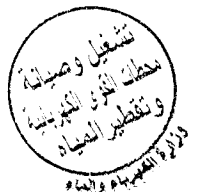
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**Notes for Applicants Past Experience:**

1. The information on this sheet must be completed and furnished.
2. This sheet must be completed and furnished. Add extra sheets if necessary. Terms like "See attached" are not acceptable. Additional printed literature may be attached as supplementary to the information given in this sheet.
3. Details of completed Contracts, similar in scope of works within the past 10 years on finished jobs.
4. Letters or certificates from the Client / end-users, as stated in this invitation as evidence of successful completion of projects shall be attached.
5. Experience declared will only be credited if the Maintained plant owner's name, full contact address, telephone and numbers are given.
6. Contract value, size of labour force supplied by the applicant and sufficient detail of scope of work carried out by the applicant to assess his participation must be provided. Additional documents may be submitted to substantiate the Applicant position.
7. Application for Switchgear and Auxiliaries Contractor " is only considered if sufficient previous experience of maintenance work of Mixed oil/gas fired steam power plant with capacities not less than 240 MW for major utilities or similar installation such as oil sector with same maintenance scope of works, and Applicant submit examples of his work procedures (for example: M.V Switchgear maintenance./ L.V Switchgear maintenance / Battery System maintenance, etc.).



Signed :

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**Attachment 3 – Company Profile**

I / We declare that the following is a true Company Profile.  
(See Clause 6.2)

Insert additional sheets as required (In separate envelop)

**Attachment 4 – Company Resources**

I / We declare that the following is a true representation of the ' applicant Company ' resources. indicated are the resources available in each of the required disciplines, permanent staff, available workshop facilities and information on facilities available 'In House'.  
(See Clause 6.3)

Insert additional sheets as required (In separate envelop)

**Attachment 5 – Safety Policy Statement**

I / We declare that the following is the applicant Company safety policy statement.  
(See Clause 6.4)  
include is a copy of the company Safety Rules.

Insert additional sheets as required (In separate envelop)

**Attachment 6 – Draft quality Assurance Manual**

I / We declare that the following is a draft quality assurance manual, for use on MEW Power Station. (See Clause 6.5).

Insert additional sheets as required (In separate envelop)

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AT AZ-ZOUR POWER STATION AND WATER DISTILLATION PLANT 2015/2016

**Attachment 7 – Details of Permanent Staff**

I / We declare that the following is the applicant Company Details of Permanent Staff.

(See Clause 7.8)

include is a copy of the company Safety Permanent Staff.

Insert additional sheets as required (In separate envelop)

**Attachment 7.1 – Tools and Equipment (electrical)**

The following shall be completed by the applicant required pre-qualification for Maintenance Contracts of electrical switchgears and auxiliaries equipment.

I / We declare that the following is an inventory of all relevant tools and equipment and any test & calibration equipment required, currently available 'In House', relative to switchgear & auxiliaries equipment of power stations.

Note: 'Current' means within the last twelve months.

(See Clause 6.6)

NOTE: The part participant submit a list of tools and equipment required for switchgear & auxiliary maintenance works to be in addition to the following testing and measuring instruments shall be available with participant:

- Three phase secondary injection kit up to 100A rating.
- Digital portable recorder for direct connection to CT secondary & PT secondary to monitor started current and voltage drop.
- Phase angle meter.

The following table format for the tools & Test equipment to be filled by the participant:

**LIST OF TOOLS & TEST EQUIPMENT**

| SL. No. | Description | Manufacturer & Model No. | Quantity Available |
|---------|-------------|--------------------------|--------------------|
|         |             |                          |                    |
|         |             |                          |                    |
|         |             |                          |                    |

Insert additional sheets as required

**Attachment 8 – Insurance**

I / We declare that the following is the applicant Company insurance and liability cover.

( See Clause 6.7 )

Insert additional sheets as required (In separate envelop)

Signed :

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**Attachment 9**

**Client (End User) Certificate**

The participant shall submit along with his pre-qualification documents certificates from (at least) two Clients (End-users) regarding works of similar kind, size and nature of what specified in this pre-qualification document - recent completion/running- within the last 10 years.

Following format has to be filled and completed by the End-users.

1. Maintenance Service Description:

.....  
.....

2. Applicant's Work Scope:

.....  
.....  
.....

3. Contract Completion Date

.....

4. Approximate Value (Please state currency)

5. Approx. Labor Man- Months

6. Was participant a main contractor or subcontractor

7. Did the Applicant perform the major elements of his work without the use of subcontractors YES  ,NO  if not, what was the Type & Volume of work in percentage subcontracted .....

8. Contract type (Lump Sum, unit rate, reimbursable, etc)

.....  
.....

**Please check the following:**

|   | YES   | NO    |
|---|-------|-------|
| 9 Was the Work performed by this Applicant Completed on time?                           | ..... | ..... |
| 10 Did the Applicant implement satisfactory Quality (Assurance and Control Procedures)? | ..... | ..... |
| 11 Did the Applicant implement satisfactory Safety Procedures?                          | ..... | ..... |
| 12 Would you consider awarding further work to this applicant?                          | ..... | ..... |

Signed :

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|    |                                     | Good  | Avg.  | Poor  |
|----|-------------------------------------|-------|-------|-------|
| 13 | <b>Work Execution</b>               |       |       |       |
|    | -quality of workmanship/cooperation | ..... | ..... | ..... |
|    | -management quality                 | ..... | ..... | ..... |
|    | -quality of field supervision       | ..... | ..... | ..... |
|    | -labor quality/sufficiency          | ..... | ..... | ..... |
|    | -labor relations                    | ..... | ..... | ..... |
|    | -safety performance                 | ..... | ..... | ..... |
|    | -reaction of changes                | ..... | ..... | ..... |
|    | -planning (quality)                 | ..... | ..... | ..... |
| 14 | <b>Commercial</b>                   |       |       |       |
|    | -commercial relationship generally  | ..... | ..... | ..... |
|    | -Applicants attitude to claims      | ..... | ..... | ..... |
|    | - invoicing quality                 | ..... | ..... | ..... |

Participant Name: .....

Signed by : .....

Title / Position: .....

Date : .....

Telephone Number: .....

E-Mail Address : .....

**Participant's Seal**

Signed :

Stamp:

For and behalf of :

Date :



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**Attachment 10 - The Document to be furnished by Participant:**

The documents detailed below shall be furnished by the Participant as attachments to this prequalification document dully signed and stamped.

Every page of each attachment shall be marked with the attachment number, page number of the attachment and shall bear the seal of the participant. The pages of each attachment shall be numbered separately. The attachments shall be filled sequentially in folder(s) for convenience of handling and reading and accordingly these should be indicated in Attachment: 1&2.

**10.1 - General:**

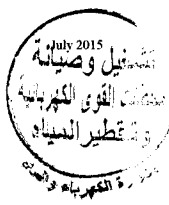
| Attachment No. | Contents  |
|----------------|---|
| 10.1.1         | A Letter of Intent confirming the desire of the Participant to Participate in the subject Tender.   |
| 10.1.2         | A copy of the Participant registration in Kuwait Chamber of Commerce and Industry and Ministry of Commerce and Industry or local agent for international companies.   |
| 10.1.3         | One copy of the articles of Association of the Participant, including all subsequent amendments. A copy of the Arabic and/or English translation, if the original Articles have been drawn up in another language. (A legally attested copy) shall be required with   |
| 10.1.4         | Official undertaking from the Participant indicating full compliance with Kuwaiti Laws and Regulations.   |
| 10.1.5         | A document showing the Participant technical and administrative set-up together with details of staff required for the works covered in the project with experience and qualifications and their length of service with date of employment, etc.  |
| 10.1.6         | If the Participant is a Joint Venture or Consortium, all relevant information for the Joint Venture or Consortium as well as the constituents shall be attached. A copy of the agreement forming the Joint Venture or Consortium shall be included. Roles of each party and its responsibility Individually or jointly shall be clearly indicated in this document. |
| 10.1.7         | Copy of the Participant receipt of purchase of the Pre-qualification Documents.   |
| 10.1.8         | Additional information, printed literature, catalogues, etc. if any, The Participant desires to furnish in support of their technical, financial, managerial capabilities, etc.   |

Signed :

Stamp:

For and behalf of :

Date :





**MINISTRY OF ELECTRICITY & WATER**  
**PRE-QUALIFICATION FOR MAINTENANCE OF SWITCHGEAR & AUXILIARY TENDER**  
**AT AZ-ZOUR POWER STATION AND WATER DISTILLATION PLANT 2015/2016**

**10.2 - Financial**

| Attachment No. | Contents   |
|----------------|--|
| 10.2.1         | 10.2.1.1) The Participant, in a brief statement, shall give the financial position of his Firm/Participant and achievements for the last ten years, Prospects, development plans for the future, etc. Also state total value of Letters of Guarantee issued by Banks on behalf of the Participant.<br>10.2.1.2) Financial statements for the last three (3) years minimum with Auditor's report. Officially attested latest balance sheet should be submitted. No balance sheets will be considered authentic unless these are attested by the Competent Authority of the Country concerned. |
| 10.2.2         | Bank Certificates from independent banks as required by Article 5-1 of Basic Conditions for Registration.  |

**10.3 - Technical:**

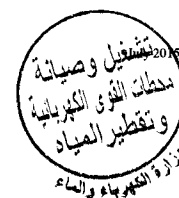
| Attachment No. | Contents   |
|----------------|--|
| 10.3.1         | 10.3.1.1) Profile of the Participant showing its total engineering manufacturing capabilities.<br>10.3.1.2) A description aided by drawings/Pictures of the shop facility or facilities of the participant. Location of such shop(s) to be indicated.  |
| 10.3.2         | 10.3.2.1) Furnish with reference to size and scope of subjected work, details of works which have been completed within the last 10 years elapsed. Include specific description of the work, location, name and address of Owner, date of contracting, date of contractual completion capacity and monetary value in K.D. (Kuwaiti Dinars) of the Contract. Use format in Attachment 2 additional information may also be submitted<br>10.3.2.2) Certificates from Clients (End-users) regarding works of similar kind, size and nature - recent completion / running - within the last 10 years. (Such statement to contain the Clients (End-users) evaluation of the performance and efficiency of the project in every respect. Use format in Attachment 9.<br>10.3.2.3) A list of current Contracts (give details of scope of work, value period of supply and erection, commissioning and handling over, etc.). Salient features of the project shall also be included. |
| 10.3.3         | The participant should indicate the details of contents of the information submitted by them in tabulated form showing attachment number of and page/selection of the document etc.  |

Signed :

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**Attachment 11 – Electrical Switchgear, Auxiliary & Transformers Questionnaires**

The following questionnaire shall be completed by the applicants requiring pre-qualification for Maintenance Contracts of switchgear & auxiliaries Equipment, by ticking the appropriate boxes. It must be returned, together with the requested documentation and supporting information.

| No. | Question  | Yes | No | Supporting Information Supplied |    |
|-----|---|-----|----|---------------------------------|----|
|     |   |     |    | Yes                             | No |
| 1   | Do you have proven experience in Maintenance of metal clad MV switchgear 11KV & LV switchgear 415V in Kuwait or G.C.C countries?  |     |    |                                 |    |
| 1.1 | Do you have the highly skilled and trained personnel, required for the Maintenance of MV switchgear 11KV & LV switchgear 415V?  |     |    |                                 |    |
| 1.2 | Do you have a joint venture / Collaboration with any reputed company manufacturing of MV switchgear 11KV & LV switchgear 415V?  |     |    |                                 |    |
| 1.3 | Do you have all the required workshop facilities, tools, testing instruments & equipment required for the Maintenance of MV switchgear 11KV & LV switchgear 415V in Kuwait?     |     |    |                                 |    |
| 2   | Do you have proven experience in Maintenance of transformer 132KV/ 11KV capacity 30 MVA & 11KV/ 415V capacity not less than 2.0 MVA in Kuwait or G.C.C countries?               |     |    |                                 |    |
| 2.1 | Do you have the highly skilled and trained personal, required for Maintenance of transformer?   |     |    |                                 |    |
| 2.2 | Do you have a joint venture / collaboration with a reputed company manufacturing transformer?   |     |    |                                 |    |
| 2.3 | Do you have all the required workshop facilities, tools, testing and collaboration (instruments & equipment) required for the testing and maintenance of transformer in Kuwait? |     |    |                                 |    |

Signed :

Stamp:

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**Attachment 11 – Electrical Switchgear, Auxiliary & Transformers Questionnaire ( Continued )**

| No. | Question   | Yes | No | Supporting Information Supplied |    |
|-----|--|-----|----|---------------------------------|----|
|     |  |     |    | Yes                             | No |
| 3   | Do you have the proven experience in Maintenance of (110 VDC, 24VDC) Battery Lead acid & Alkaline with in capacity more than 1200 Ah?  |     |    |                                 |    |
| 3.1 | Do you have the highly skilled and trained personnel required for the Maintenance of (110VDC & 24VDC) Battery Lead acid & Alkaline with in capacity more than 1200 Ah?                         |     |    |                                 |    |
| 3.2 | Do you have the proven experience in Maintenance of industrial Inverters with capacity not less than 15KVA and Battery charger?  |     |    |                                 |    |
| 3.3 | Do you have a joint venture / Collaboration with a reputed company manufacturing (110 VDC & 24VDC) Battery Lead acid & Alkaline with in capacity more than 1200 Ah?                            |     |    |                                 |    |
| 3.4 | Do you have all the required workshop facilities, tools, testing and collaboration (instruments & equipment) required for the testing and maintenance of DC system in Kuwait?                  |     |    |                                 |    |
| 4   | Do you have the proven experience in Maintenance of Battery charger, Inverter and Uninterrupted power supply (UPS) (DC & AC)?  |     |    |                                 |    |
| 4.1 | Do you have the highly skilled and trained personnel required for the Maintenance of Uninterrupted power supply (UPS), Battery charger & Inverter?   |     |    |                                 |    |
| 4.2 | Do you have a joint venture / Collaboration with a reputed company manufacturing Uninterrupted power supply (UPS),   |     |    |                                 |    |
| 4.3 | Do you have all the required workshop facilities, tools, testing and collaboration (instruments & equipment) required for the testing and maintenance of Uninterrupted power supply in Kuwait? |     |    |                                 |    |

**Full documentation must be supplied to verify claims made on the questionnaire, since failure to supply this documentation will invalidate the pre-qualification application**

**MEW reserves the right to audit any claims made.**

Signed :

For and behalf of :

Stamp:

Date :

