

Expression of Interest

"HIRING OF CONSULTANTS TO CONDUCT NEED ASSESSMENT & ASSIST IN IMPLEMENTATION OF ENTERPRISES RESOURCE PLANNING (ERP) SYSTEM @ TRADE DEVELOPMENT AUTHORITY OF PAKISTAN"

Trade Development Authority of Pakistan (TDAP) intends to hire the services of reputable firm registered with the relevant tax authorities (Federal & Provincial) for developing ERP requirement and implementing the same at TDAP.

2. The firm will be responsible to study the ERP requirements of TDAP in detail and then develop proposal for implementation of the same. The information required for the study and development of proposal for TDAP, TORs, Evaluation Criteria is given in tender documents, which can be obtained from the address given below or can be downloaded from the website of TDAP (www.tdap.gov.pk).
3. The Quality & Cost Based Selection procedure given in Section 3 (B) of Procurement of consultancy Services Regulations - 2010 will be used for hiring the services of consultancy firm. Detail is as under:
 - i. The interested firm will submit their proposals in response of Expression of Interests.
 - ii. Evaluation of the submitted proposals shall be carried out in two stages in following manner, namely:
 - a. The technical proposal shall be evaluated and TDAP may discuss technical details, if it may deem necessary.
 - b. The financial proposal of technically responsive proposals shall be opened in the presence of the applicants or their representatives who may wish to attend the opening session; and
 - c. A combined evaluation of technical and financial (60:40) proposals shall follow and the applicant with the winning proposal will be accepted.
4. Financial proposal should accompany a bid security of two percent (2%) of the bid amount in the form of Pay Order / Demand Draft in the favor of "Accounts Officer TDAP".
5. Sealed tender documents shall be submitted by 11:00 am. On 05.04.2019 at the address given below. Technical proposals submitted will be opened on the same day at 11:30 a.m. in the presence of representatives of the participating firms. The above mentioned procedure will be used for further processing of submitted bids.
6. TDAP reserves the right to reject any or all bids and to annul the bidding process at any time, however, reasons for rejection or annulling bid process will be communicated to the concerned bidder (s) in accordance with PPRA rules.

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Trade Development Authority of Pakistan

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