



## Consultancy Needed by TDAP

TDAP is mandated for broadening the base of Pakistan exports by upgrading export potential of products where Pakistan has competitive advantage.

To progress the above "Vision", TDAP needs to hire services of a Consultant(s) firm to plan, organize, prepare and deliver the following tasks:-

- (i) Business Information Bulletin (BIB)
- (ii) 3 to 4 Coffee Table Books.

The Consultant(s) possessing the following requirements may apply:-

- (a) **At least 5 (five) years experience for the above projects.**
- (b) **Should have relevant professional experience.**
- (c) **Should possess technical and legal expertise.**
- (d) **A list of clients or task previously undertaken which have been successfully done.**
- (e) **Should possess one window operation for all above requirements.**
- (f) **The Consultant(s) must provide proof and evidence to perform this task under an agreement which will be operative for one year.**
- (g) **The Consultant(s) to be hired need to work independently and pro-actively for best needed results.**
- (h) **The consultant(s) to be selected must possess requisite skills, organization and management experience to undertake both the above tasks.**
- (i) **The Consultant(s) is required to meet the deadline and simultaneously provide state of art results for the above two undertakings.**

The Consultant(s) to be hired for the above two tasks will submit two (2) bids for the above undertaking separately (a) Financial Bid (b) Technical Bid. Highlighting the strength, evidence and proof for meeting the above job requirements.

The Consultant(s) will also be required to enter into an agreement with TDAP.

A Selection Committee will be constituted to select / hire Consultant(s) and simultaneously will also hold review meetings on quarterly basis. The decision of the Committee will be binding on the Consultant(s) accordingly.

The Consultant(s) to be hired for this task(s) will be required to provide Bank Guarantee / Indemnity Bond en-cashable if the performance criteria decided by the committee as per agreement is not met.

Besides technical and financial bids, the Consultant(s) will also submit a business plan to meet the cost incurred for "Business Information Bulletin (BIB)" in phases.

Last date for submission of applications is 23rd May 2009.

For further information please contact:-

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**Trade Development Authority of Pakistan**  
**MINISTRY OF COMMERCE**  
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