

TENDER NOTICE

(Management, Maintenance and Operation
of Karachi Expo Centre)

- Trade Development Authority of Pakistan (TDAP) requires the services of reputable / experienced firms (Sales Tax & Income Tax Registered) to carry out Management Maintenance & Operation of Karachi Expo Centre. The successful firm will have the over all responsibility of maintaining and operating the following equipment and services.

HVAC with BMS	CCTV / UVI System
Water Supply and Sewerage System	Electrical System
Fire Fighting and Fire Alarm System	Landscaping / Horticultural Service
Janitorial Services	Public Address System
General Building Maintenance including Fumigation and Rodent Control	Telephone System
	Security Guards
	Lifts

- Applications from interested firms / companies should be complete in all respects and supported with following documents / information:-
 - Name of firm, its status, address, telephone number(s), fax number.
 - Experience of similar work (minimum 3 years).
 - Proof of successful & in-hand projects.
 - List of major clients.
 - List of key personnel including engineers, managers, supervisors and other staff.
 - Financial Soundness Certificate, bank statement for at least 12 months.
 - Affidavit to the effect that the firm is not blacklisted and is not in litigation with any organization / department, private or public.
 - Details of sub-contractors, joint venture partners, if applicable.
 - Any other relevant information, which the firm intends to submit.
- Preference may be given to those companies having ISO certification / registration with PEC in requisite disciplines.
- Tender Documents along with Terms of Reference (TOR) and other related information for the purpose can be obtained on written request along with pay order of Rs. 2,000/- (non-refundable) in favor of "Accounts Office EMDF TDAP (formerly EPB) Karachi" on any working day between 9:00 a.m. to 12:00 noon from the office of the undersigned.
- The firm will submit their sealed Technical and Financial proposal in separate envelopes clearly marked as "Financial Proposal" and "Technical Proposal" in bold and legible letters to avoid any confusion. Financial proposals should accompany two per cent (2%) of the bid amount in the form of a pay order from scheduled bank in favor of "Accounts Officer EMDF TDAP (formerly EPB) Karachi". Sealed envelopes of financial proposals will be opened of only those companies, which will be short listed in technical proposal.
- Sealed tender documents will be submitted till 11:00 a.m. on June 5, 2008 in the office of the undersigned and will be opened on the same day at 12:00 noon in the presence of representatives of the participating firms.
- TDAP reserves the right to accept / reject any or all bids without assigning any reason thereof.

(Riaz Ahmed Shaikh)
Deputy Director



Partners in Prosperity
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