



APPLICATION FOR PARTICIPATION IN FAIR / EXHIBITION

(Note: Please see terms and conditions on last page)

Annex II

Name of the Fair:- _____

1. Company Details:-

a) Name of the Firm: _____

b) Address (Head Office): _____

c) Address (Factory): _____

d) Tel (Office): _____

e) Fax: _____

f) E-mail: _____

g) URL: _____

2. Contact/Focal Person:-

a) Name: _____

b) Designation: _____

c) CNIC: _____

d) Tel (Office): _____

e) Cell: _____

f) E-mail: _____

3. Status of the Company:-

a) Type of Business: Manufacturer Manufacturer cum Exporter

Commercial Exporter Other

b) Ownership Status:

Proprietorship Partnership

Limited Other

c) Category of Exports: Established Exporter (*) SME(**)

New Exporter (***) Women Entrepreneur (****)

d) Registration details: N.T.N.# _____ REX # _____
 Sales Tax# _____

e) Membership(s): Chamber: _____
 Trade Association: _____

4. **Products to be display during the fair:** _____

a. *HS Code description of products:*

	HS Code (6 Digits)	Product Description

b. Annual Production Capacity

S. No	Products	Production Capacity (measuring Unit)

5. Company Certifications:

International i) _____
 ii) _____
 iii) _____

National i) _____
 ii) _____
 iii) _____

6. **Product Certifications:** I) _____
 II) _____
 iii) _____

7. **No. of Employees**

Permanent: _____ Contract: _____ Others: _____

8. **Value of Machinery / Assets (Rs. Millions):** _____

9. **Exports:**

Total Certified Export for last three years. (Verified by the Bank)	Items as above	Preceding then previous Financial year (July-June)	Previous Financial year (July-June)	Current Financial year (July-June)	Bank (s) detail
	Value Million (US\$)				
	Value Million (Pak Rs.)				

Please add point as per following for new exporters:

For New Exporters: Total Turn Over for last three years. (attach Bank Statement)	Items as above	Preceding then previous Financial year (July-June)	Previous Financial year (July-June)	Current Financial year (July-June)	Bank (s) detail
	Value Million (Pak Rs.)				

10. **Major Exports Destination:**

11. **Participation Detail:**

a) **Previous Participation in the Fair through TDAP:**

Previous Financial year _____

Preceding Financial year _____

b) **Previous Participation; without TDAP's support :-**

c) Name of the Representative (s):

Previous event attended by the Representative Yes No

i) Name: _____
Designation: _____
Passport No.: _____, Validity: _____

Previous events attended by the Representative Yes No

ii) Name: _____
Designation: _____
Passport No.: _____ Validity: _____

12. Participation With:

Subsidized participation without Subsidy participation (*Full Fee*)

13. Participation Fee:

i) Pay Order / DD No.: _____ ii) Amount (Rs.): _____
iii) Date: _____ iv) Bank: _____

14. Any other suggestion or Recommendation:

Declaration:

- i. *I /We hereby solemnly state that the above information is true to the best of my/our knowledge and belief. I/ We further solemnly undertake that if, at any stage the above information provided by me/us is found to be incorrect or fraudulently given, I/we shall be liable to pay penalty to TDAP as determined by Competent Authority of TDAP and TDAP may also initiate criminal proceedings against me/us under the relevant Law (s).*

- ii. *I/we also solemnly undertake to abide by the rules, procedures as prescribed by TDAP and to accept TDAP's decision in all matters concerning participation in the Fair / Exhibition.*

**SIGNATURE OF CHIEF EXECUTIVE/
MANAGING PARTNER/PROPRIETOR**

Date: _____

NAME WITH DESIGNATION

Company Seal

15. Required Documents:-

- i. *Participation fee in shape of Pay Order / Demand Draft in favour of TDAP.*
- ii. *Company brochure / Product Catalog / Company Profile / visiting card*
- iii. *Export Performance for last three years duly verified by bank for regular exporters.*
- iv. *Bank statements of last three years in case of new comers/Women Entrepreneur.*
- v. *Copy of Membership Certificate of Recognized Trade body*
- vi. *Photocopies of Passport(s) of the person(s) representing the company during the fair.*
- vii. *Copy of NTN certificate*
- viii. *Copy of all Certifications.*

16. Brief Terms and Conditions:-

- I. *Applications after due date or without valid Pay Order / Bank Draft will not be entertained.*
- II. *Non-submission of required documents noted against S. Nos 15 (i – viii) above shall render the applicant ineligible*
- III. *The form should be properly filled in and verified*
- IV. *Wrong and incomplete information may lead to disqualification*
- V. *Visa recommendation letters will be issued only to Director/CEOs of the companies.*
- VI. *Once an applicant's selection is confirmed, the participation fee shall not be refunded.*
- VII. *In case of SCE; participants should provide top quality products in appropriate packing (Weight will be decided by the TDAP as per policy).*
- VIII. ***For more details, Guidelines for Participation in International Trade Fair may please be perused on TDAP's website (www.tdap.gov.pk)***