

Scope of Services / TORs For GSP Officers

1. Assist exporters in correct understanding of the rules of origin under various preferential trading arrangements so that products against which the origin certificates are being issued by TDAP qualify for Pakistan origin and preferential tariffs.
2. Assist exporters and resolve technical issues faced by them during their registration under the Registered Exporter System (REX) and while making adjustments in their REX registration data.
3. Undertake registration of exporters into the REX database and adjust exporter's registration data in the EU database as needed.
4. Assist the exporters in maintenance of necessary documentation in accordance with applicable rules of origin for Statement on Origin (SOOs) issued by them and Certificates of Origin (COOs) obtained from TDAP.
5. Undertake routine monitoring of exporters systems for quality assurance of SOOs/COOs being issued in Pakistan and perform field verifications for responding to verification requests received from importing customs.
6. Implement TDAP policies and procedures for operation and management of computerized database and records relating to registration of exporters and origin certification.