

Hiring of Professionals

Services of a qualified individual are required by the Trade Development Authority of Pakistan (TDAP) for its Trade Facilitation Division. Accordingly, applications are invited for the following position:

Required Qualification and Experience:

S.#.	Designation	Post	Minimum Qualification	Experience
01	Executive Officer (Graphic Designing) (TPS-04) (Regular)	01 (Merit)	BS (04 years) in Visual/ graphic arts/design/ media arts or related field from Arts from any HEC recognized or a foreign University. Age: 30 years (Max)	<ul style="list-style-type: none">• Knowledge of layouts, graphic fundamentals, typography, print and the web. Familiarity with HTML and CSS.• Knowledge of Adobe Photoshop, Illustrator, In-Design, Filmora, Premier Pro and other graphic design softwares.• Strong analytical and design skills.• Preference will be given to those having 2 years of experience and a portfolio of work over a wide range of creative projects.

How to Apply?

- Interested candidates may download the application form from TDAP web portal. The filled in Application form along with latest CV, experience certificate, a passport size photograph and copy of CNIC may be sent on the address given below within 15 days of release of this advertisement. Incomplete applications will not be entertained.
- TORs, and other relevant information in respect of the position can be referred at TDAP's website: www.tdap.gov.pk
- Applicants who are serving in a government organization should get NOC from their administrative department.
- Excellent verbal and written communication skills are required.
- Only short listed candidates will be called for test/interview.
- No TA/DA will be admissible for test/interview .
- Do not attach copies of academic certificates/degree at this stage.
- The Authority reserves the right to accept/reject any application or postpone the process of recruitment without assigning any reason.

Deputy Director

Establishment

Tel: 021-99201520

Email: kaleem.memon@tdap.gov.pk



Trade Development Authority of Pakistan

MINISTRY OF COMMERCE – GOVERNMENT OF PAKISTAN



Block-A, 5th Floor, Finance & Trade Centre, Shahrah-e-Faisal, Karachi-75350 URL: www.tdap.gov.pk