

Invitation for Bids

ITB#: TDAP-1(3)/OIC-WEXNET/LHR/2023

SUBJECT: SERVICES OF EXHIBITION MANAGER FOR 18TH OIC TRADE FAIR AND 12TH WEXNET EXHIBITION (29TH NOVEMBER - 1ST DECEMBER, 2024)

Trade Development Authority of Pakistan (TDAP), invites sealed bids from Exhibition Management firms registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue and qualified in all respects, for performance security for 18th OIC Trade Fair and 12th WEXNET 2024 (29th Nov - 1st Dec, 2024) at Lahore Expo Centre.

2. Bidding documents which are containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bid, evaluation criteria, clarification / rejection of bids, performance guarantee etc. can be downloaded from EPADS portal (<https://eprocure.gov.pk>). The interested firms may submit the documents with a non-refundable tender document fee of PKR. 5,000/- in shape of pay order / demand draft in name of "TDAP Karachi" (in case of online submission the firm shall pay the tender document fee at the time of submission of bid).

3. Single Stage – Two Envelope Bidding Procedure will be followed for open competitive bidding. Interested bidders shall submit their sealed proposals/ bids comprising single package containing two separate sealed envelopes i.e. Technical and Financial Proposal which will be clearly mentioned in bold and legible letters on respective envelopes to avoid any confusion. The **original sealed Technical Proposal** shall be accompanied by a bid security amounting to Rs. 2,400,000/- with a minimum validity of 60 days from the date of opening of bids in the form of Pay order/Demand Draft/ Bankers Cheque issued by a scheduled bank of Pakistan in favour of TDAP, Karachi.

4. Sealed Bids, prepared in accordance with the instructions in the bidding documents, must be uploaded on EPADS and must reach the office of the Assistant Director (Tenders/OIC-WEXNET), Trade Development Authority of Pakistan (TDAP), 62 Garden Block, Garden Town, Lahore, on or before 02:30 p.m. on 6th September, 2024 Bids will be opened the same day at 03:00 p.m. All the bids must also be uploaded on EPADS.

5. Trade Development Authority of Pakistan reserves the right to reject any or all bids, alter or modify the scope of work/BoQ's and to annul the bidding process at any time in accordance with Public Procurement Rules without assigning any reason.

Assistant Director
(Tenders/OIC-WEXNET)

Trade Development Authority of Pakistan

Ministry of Commerce

Government of Pakistan

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